

**ORCHARD PARK BOARD OF FIRE COMMISSIONERS  
MINUTES OF THE MONTHLY WORK SESSION**

The regular monthly work session of the Board of Fire Commissioners of the Orchard Park Fire District was held on July 28, 2022 at 7:00 PM in the meeting room of the District Offices, 4222 S. Taylor Road.

**Those Present:**

Chairman:	Greg Gill		
Commissioner:	Marylyn Weichmann	Treasurer:	Connie Fitzpatrick
Commissioner:	Roger Restorff		Nicholas Enser
Commissioner:	Richard Mrugalski	Secretary:	Roberta Buczkowski
Hillcrest Chief:	Jon Gill	Insurance:	Dave Stromecki

**District Chief Jay Knavel (Given by Commissioner Mrugalski):**

1. Will need a motion for the tents at the next meeting. Total cost of \$6550.00 which includes three (3) tents, three (3) back walls, four (4) tablecloths, and six (6) chairs with shipping. The other two bids will be given to Connie.
2. Is there any update on Hillcrest ceiling tiles, lights in the hallway and DI repair: The ceiling tiles are not being done at this time. Paul Bodden is taking care of the lights. The quote for the DI from Justin Brand is \$2575.00 to fix all with the exception of the blacktop. Motion made by Commissioner Weichmann, seconded by Commissioner Szczepanik under emergency repairs to go ahead with the work. All in favor; motion carried.
3. Still working on the gear washer information.
4. Question: can a Jr. Firefighter take EMT classes. Per Chairman Gill yes, they can, provided they are 17 years old. There is a class starting in September.
5. As the Board is aware I have been transferred to the Hamburg Tops. Is it ok to still take OP10 vehicle to work? Per the Board, this is fine.

**Treasurer Fitzpatrick:**

1. Working with our new treasurer, Nick, to bring him up to speed. Will need at least two (2) more weeks.
2. Will need at least one (1) hour at the August 24<sup>th</sup> work session for the budget.

**Commissioner Restorff:**

1. The auction went well. The only item not paid for to date is the siren. There are some items that have not been picked up yet. Around \$3,400.00 was made on the miscellaneous items.
2. The bids for the old OP10 vehicle will be opened at the August meeting. If there are no bids, then will sell to EMS for \$1,00 over bid from Auctions International.
3. Evans bank will be coming in at the August 9<sup>th</sup> work session at 5:00pm.

**Commissioner Szczepanik:**

1. Churchville will take a look at OP 1 and OP2 to see which one to keep and which one to get rid of.
2. The new ambulance purchased by EMS will be delivered the 2<sup>nd</sup> week in August to the dealer.
3. The note from the District to EMS will be due the end of 2022. Will talk to Attorney Chelus on renewing.

4. All HVAC is done and in service. Per Commissioner Restorff, the big unit in the Hillcrest meeting room was not hooked up properly from day 1. It is hooked up now and functioning as it should. The unit for the EMS office at Taylor Road is not working properly.
5. OP 6 is out of service. Blew a hydraulic line. Churchville should be able to get it fixed by tomorrow night.

**Commissioner Weichmann:**

1. Talked to Instream regarding the scanning of the 2020 and 2021 invoices. Decision by the board is to do 2021 for now.
2. There is a bee problem at Windom. Cost is \$190.00 to have them taken care of.
3. Per Chairman Gill, there is a bee problem at Hillcrest Grove building.
4. There was an electrical line cut at Windom. Paul and Jim to review and make recommendations.
5. The electrical line at Windom that lights up the flag, monument and the sign is not working. Per the Board will call Simoncelli Electric to assess.

**Commissioner Mrugalski:**

1. Update on the progress at Central
  - A. Majority of the demo work is done.
  - B. HVAC demo is around 90% done.
  - C. Water issues from a leak in the ceiling into the day room two (2) weeks ago. The contractor will fix.
  - D. Electrical work is continuing.
  - E. The walls and partitions are going up in the next couple of weeks.
  - F. Block work is also starting the next couple of weeks.
  - G. The steel needed to continue is still not here but should be shortly.
2. There is a change order for \$62,000.00 for the main & lateral lines for the floor drains
3. The trucks will be brought to Taylor Road tonight or Sunday.
4. The ambulances are still at Central.
5. There will be another change order for the museum roof, and to have the gas lines on the roof removed.
6. Electrical *lines* and light pole to the trailer in the back of central were hit. Contractor to replace the pole in the back.
7. There have been two (2) cameras installed in the back of Taylor Road to monitor the parking lot so there will be no need to have people do standbys.
8. Reached out the Great Lakes IT Services. They know RedAlert. Would like to bring in their representative at the August 24<sup>th</sup> work session.

**Commissioner Gill:**

1. Have looked into district bill for ambulance services with a company out of Rochester. Would be \$6,500.00 startup. If the District does take over EMS, then there would be no need for the company. Much discussion is needed.
2. Regarding leave of absences. Leaves are typically ninety (90) days, and the board has the discretion to extend another ninety (90) days. Letters of explanation are required.

**Dave Stromecki:**

1. The policies and procedures are ready to be posted on the website.

There being no further business, Work Session ended at 8:25PM

Next monthly work session will be held on August 24, 2022 at 6PM

Respectfully submitted

Roberta Buczkowski, Secretary